

## **Meeting Minutes**

### **Parkview Elementary School School Site Council Meeting**

**Thursday, September 23rd, 2021 ---2:45 p.m.  
Parkview Elementary School – Library  
1770 East 8th Street – Chico, CA 95928**

#### **ORDER OF BUSINESS**

- Item 1**            **Call to Order @ 2:50**
- Item 2**            **Establish Quorum (3 Parkview Staff, 3 Parents/Community Members, 1 Classified)**  
*Staff Present: Heather, Phil, Gloria, Nichole, Jeff*  
*Parents Present: Allison, Linsey, Greer, Marc, Besty*
- Item 3**            **Verification of Posting of the Agenda- 72 Hours in advanced**  
*Anticipated posting by September 20th, 2020*
- Item 4**            **Public Comment**  
•*Childcare available at the nature center. M-F until 6PM.*  
•*Allison may have a tough time making 2:45 meetings.*  
•*Only need 80% vote and may be able to do so over the phone.*
- Item 5**            **Approval of Minutes – None**
- Item 6**            **Reports**
- 6.1 ADMINISTRATION - Heather
- Team to PBIS conference.
  - Tier 1 support for expected behaviors during the day and at certain locations.
  - Safe and respectful zones. Revisiting with staff.
  - Laps for Learning briefing for SCC parents.
  - Covered social distancing protocol for LFL.
- 6.2 ENGLISH LEARNER (ELAC)
- First ELAC Meeting Monday 9/20.
  - Regrouping with families for a better time.
  - Title I funds shared during the ELAC meeting.
  - TCM coordinates scheduled times.
- 6.3 BUSINESS REPORT DISCUSSION

## DISCUSSION ITEMS

### **Item 7 Discuss and review the [SSC By Laws](#)**

- Goal is to come together as a group of parents and staff for LCAP school goals. Changing format from 5 goals to 3 for MTSS. Within the plan SCC looks at data for learning goals, social emotional and behavior.
- Looking at the budget and judging area of needs. Meeting children's needs.
  - Mandated committee. Meet 4 times a year. Possibly 5th meeting.
  - Reviewed School Bylaws.

### **Item 8 Discuss SSC nomination and election procedures.**

Roles: Chairperson responsible for signatures

Vice chairperson

Secretary

#### **Nomination for Chairperson:**

- Gloria nominates Phil. Betsy 2nds. All in favor.  
Chairperson: Phil Swingle

#### **Nomination for Vice Chairperson:**

- Allison nominates Linsey. Greer seconds. All in favor.  
Vice Chairperson: Linsey Hart

#### **Nomination for Secretary:**

- Nichole nominates Jeff. Betsy seconds. All in favor.  
Secretary: Jeff Davis

### **Item 9 Review [Parent Involvement Policy and School Compact](#)**

- Title I - Funded based on free and reduced lunch applications and our percentage.
  - Heathers 5th year as a Title I principal.
- Dispersed based on student population and split through district.
  - Decrease in student population reduces funding amount.
  - Explained Title I Engagement Policy.
  - 24 hour district response time for parents.
  - Working to build the best schooling environment for our students between class and home.

### **Item 10**

#### **Review Parkview [Safe School Plan](#)**

- Emergency flipcharts. One in every room. Reference points for most common situations.

- Modified school maps. Different from site to site. Emergency evacuation route is posted in each room. Includes utility shutoffs.
- Hazmat map. Extinguisher map. Extinguishers checked monthly. Recess supervision map. Incident protocol for multiple incidents. Reflects our procedure for providing a safe environment.

**Health and wellness protocol**

SBIT - Meet as a team for student referrals. Identifying goals for student behavior, emotional and academically.

2nd step - reach out to parents and explain options. Next phase would be assessing students.

Full time counselor and assistant. Weekly lessons, available to meet 1 on 1 or in small groups.

Member	Category	Term	Contact
Phil Swingle	<i>Teacher</i>	1 year	pswingle@chicousd.org
Nichole Kermen	<i>Teacher</i>	1 year	nkermen@chicousd.org
Gloria Godinez	<i>Teacher</i>	1 year	ggodinez@chicousd.org
Heather Sufuentes	Principal	on-going	hsufuentes@chicousd.org
Jeff Davis	Other School Personnel	1 year	jtdavis@chicousd.org
Allison McGann	Parent	2 year	allisonjmcgann@gmail.com
Marc Madesn	Parent	2 year	marc.madsen@kniferiver.com
Greer Colby	Parent	2 year	greer.colby@gmail.com
Linsey Hart	Parent	2 year	linsey.hart28@gmail.com
Betsy Amis	Parent	1 year	betsyamis1@gmail.com

**ACTION ITEMS**

**Item 10 Make recommendations for Safe School Plan**

- Approving Safety plan by monday 9/27. Last change was a fire drill. Dress code moved back to district wide policy rather than school adopted policy. Majority of drill procedures have not changed.

- CatapultEMS system for campus emergencies. We use CatapultEMS to account for everyone in under 10 minutes. Can be used in classrooms or on mobile to account for students.
- Code red changed to code yellow.
- Reviewing Safety plan. Explained percentage of free lunch. Will know in Feb if the school will receive funding again or not. May gain an additional year of funded lunches.
- Will update staff directory as positions change.
- Substitutes don't have access to catapult. Prioritized by the office for attendance.
- Jeff watches communication
- Debi monitors attendance
- Students are told to go to the first open classroom in an emergency outside.
- Classroom teachers and staff can see a list of unaccounted students.
- CatapultEMS is used during school drills.

•Anti-bullying: Mary Gocke holds bullying lessons. Weekly lessons for each class. She can visit classrooms for extra attention.

- Staff is equipped with handheld radios.
- District moving from older models of radios to new models and newer phone systems.
- Making sure all rooms are equipped with a radio for immediate contact.
- All recess supervisors are equipped with a radio.

Greer Colby motions to approve site plan. Besty Amis seconds approval. All in favor.

### **Item 11 Elect Officers**

Chairperson: Phil Swingle

Vice Chairperson: Linsey Hart

Secretary: Jeff Davis

### **Item 12 Confirm meeting dates**

School Site Council on the following dates at 2:45:

#1- 9/23

#2-11/10

#3- 3/24

#4- 4/27

### **ADJOURNMENT**

Meeting adjourned at 3:47 PM.